**KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS**

**COMPLAINTS COMMITTEE MINUTES**

**April 19, 2024**

A meeting of the Kentucky Board of Licensed Professional Counselors was held via teleconference on April 15, 2024.

MEMBERS PRESENT DPL STAFF

Beverly Martin Robert Brossart, Board Administrator

Denise Hutchins

Jake Roberts

MEMBERS ABSENT LEGAL COUNSEL

Sara Janes, OLS

OTHER

Marisa Neal

Faith Reuscher

**CALL TO ORDER**

Beverly Martin called the meeting to order at 8:36 a.m.

**APPROVAL OF MINUTES**

Denise Hutchins moved for the approval of the March 15, 2024, minutes. Beverly Martin seconded motion. Motion carried.

**LPC INVESTIGATIONS – See Below**

**COMPLAINTS COMMITTEE**

Ms. Janes requested the Board enter closed session, pursuant to KRS 61.810(1)(j) and (1)(k) regarding deliberations of quasi-judicial bodies at which information protected by federal and state law may be discussed, to discuss complaints. So moved by Jake Roberts, seconded by Denise, which carried. The board entered closed session at 8:44 a.m.

**INVESTIGATIONS**

* **2022LPC-00023-** Respondent’s license expired 12/31/2023. Committee recommends holding complaint open pending any attempt by respondent to apply for reinstatement or reapply for a new license. Send letter to respondent advising of such. Ask DPL to request technology services to flag licensee file to reject any application if possible, or to color code the file so a board member can identify a flag on his license to reject any application pending resolution of this complaint. Defer notifying NPDB of pending complaint to May 2024 meeting and make inquiry to the full Board about history of reporting to NPDB absent formal disciplinary finding.
* **2022LPC-00033-** Investigator had questions about case.
* **2023LPC-00049-** Investigator had questions about case.

**COMPLAINTS COMMITTEE – Made the following recommendations:**

* **2024LPC-00006 –** Respondent’s license expired 12/31/2023. Committee recommends holding complaint open pending any attempt by respondent to apply for reinstatement or reapply for a new license. Send letter to respondent advising of such. Ask DPL to request technology services to flag licensee file to reject any application if possible, or to color code the file so a board member can identify a flag on his license to reject any application pending resolution of this complaint. Defer notifying NPDB of pending complaint to May 2024 meeting and make inquiry to the full Board about history of reporting to NPDB absent formal disciplinary finding.
* **2024LPC-00007 –** Dismissed.
* **2024LPC-00010 –** Dismissed.
* **2024LPC-00011 –** Dismissed.
* **2021LPC-00003 -** Accepted.
* **2022LPC-00044 -** Accepted.
* **2023LPC-00053 -** Accepted.
* **2021LPC-00042 -** Accepted.
* **2022LPC-00006 -** Accepted.
* **2024LPC-00003 -** Accepted.
* **MD Self Report –** Letter of appreciation for self-report. Request licensee submit report on final action by Medicaid.
* **CC Self Report –** Defer to May 2024 meeting.
* **SB Self-Report Correspondence –** Request more information as the documents provided were insufficient and not responsive to the board’s April 4, 2024, request. The Board requested a voluntary substance use assessment with results and future clinical recommendations, if any.
* **GH Self-Report Quarterly -** Accepted by Committee.
* **CS – Cease & Desist –** Issue Cease & Desist.

Denise Hutchins made a motion to leave closed session at 9:54 a.m. The second by Beverly Martin was carried. No action was taken during closed session.

**ADJOURN**

Beverly Martin motioned to adjourn at 9:55 a.m., seconded by Denise Hutchins. Motion carried.